How to Order the Justice Court Public Index CD-ROM:

The Justice Court Public Index CD-ROM is made available for purchase in its entirety on a monthly basis.

Daily updates are made only to the indices offered on public workstations. These workstation indices are updated daily with data as of 5:00 p.m. the previous business day, and include non-confidential cases only.

The Public Index CD-ROM includes Small Claims cases, Civil Suits, Traffic Violations and other various disputes.

Follow the instructions below to request one or more months of data. The fee for this service is \$45 per each month requested.

Click on the link below for Justice Court locations and phone numbers: http://www.superiorcourt.maricopa.gov/JusticeCourts/GeneralInformation/locations.asp

To order the CD-ROM by mail:

- 1. Download and print a copy of the <u>CD-ROM order form</u>. Complete and sign the order form.
- 2. Mail the completed form, with payment, per the instructions on the form.

To order the CD-ROM by phone:

- 1. Contact any Maricopa County Justice Court by phone and pay the fee amount by credit card.
- 2. A receipt is mailed to the requester directly.
- 3. The CD is copied and mailed to the requester within approximately 1-3 weeks.

The purchaser must provide the software to view, search, and index the files. The CD-ROM contains no software. The Maricopa County Superior Court does not provide technical support for use of this product.

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